



NIHR Research Design Service for the East of England Workshop Sponsorship

The NIHR Research Design Service for the East of England has a small fund to sponsor:

- a. individuals wishing to attend workshops not provided by the NIHR Research Design Service for the East of England.
- b. service users wishing to attend workshops provided by the NIHR Research Design Service for the East of England or other organisations.

The aim of the scheme is to enable NHS or health and social care clinicians, practitioners or researchers and service users to attend workshops that will help them to apply for NIHR research grants. Therefore, for clinicians, practitioners or researchers, only applications which are linked to submitting a proposal will be considered.

Consideration will be given to service users who are not directly involved in a proposal but are wishing to gain further knowledge in order to become involved in research. Travel costs will also be given for service users.

While full sponsorship for a workshop will be considered, NHS or a health and social care clinicians, practitioners or researchers may be asked to contribute to the costs in order to show commitment to attending the workshop.

Consideration will also be given to providing up to £100.00 per person per day (maximum two days) 'backfill' to enable an NHS or a health and social care clinician, practitioner or researcher to attend a workshop provided by NIHR Research Design Service for the East of England or other organisation.

If sponsorship is agreed then payment will be made directly to the organisation providing the training or in the case of 'backfill' directly to the employing organisation. An invoice for both forms of sponsorship will be required.

The criteria for sponsorship for researchers are that the applicant is:

1. an NHS or a health and social care clinician, practitioner or researcher;
2. working in one of the trusts based in the East of England;
3. working in social care;
4. intending or is in the process of writing an NIHR grant application;
5. working with their local NIHR Research Design Service to develop their proposal;
6. not able to receive funding / sponsorship from other sources.

The criteria for sponsorship for service users are that the applicant:

1. lives in the East of England region;
2. is a member or is connected to an existing service user group involved or wishing to be involved in research;
3. is submitting their application through their local NIHR Research Design Service for the East of England.



**NIHR Research Design Service for the East of England
Researcher Workshop Sponsorship Form**

Name		
Post Held		
Work Address		
Work Tel.		
Work email:		
Name of workshop		
Reasons for applying for sponsorship (this should be in relation to applying for an NIHR research grant)		
Cost of workshop		
Backfill Cost	Yes <input type="checkbox"/> Amount requested £	No <input type="checkbox"/>
Total amount requested for sponsorship		
Name of contact within the NIHR RDS for the East of England		
Signature		
Date		
Signature of NIHR RDS Advisor		
Date		

Please return the completed form to:
NIHR Research Design Service for the East of England
University of Essex
Wivenhoe Park
Colchester
CO4 3SQ
Tel: 01206 874856
E-mail: rdsc@essex.ac.uk



**NIHR Research Design Service for the East of England
Service User Workshop Sponsorship Form**

Name	
Address	
Tel.	
Email:	
Name of workshop	
Reasons for applying for sponsorship	
Cost of workshop	
Cost of travel	
Amount requested for sponsorship	
Name of NIHR RDS contact	
Signature	
Date	
Signature of NIHR RDS Advisor	
Date	

Please return the completed form to:
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